Financial Statements for the year ended 31 December 2017

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BAIRDS MAINFREIGHT PRIMARY SCHOOL

Financial Statements – For the year ended 31 December 2017

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Bairds Mainfreight Primary School Statement of Responsibility

For the year ended 31 December 2017

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2017 fairly reflects the financial position and operations of the school.

The School's 2017 financial statements are authorised for issue by the Board.

ALAN MANNERS LYTH Full Name of Principal
amyte
Signature of Principal 30/05/18 Date:

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2017

		2017	2017 Budget	2016
	Notes	Actual	(Unaudited)	Actual
Revenue		\$	\$	\$
Government Grants	-			SERVICE VENN SERVICED VV.
Local Raised Funds	2	3,473,112	3,005,014	3,098,727
Interest Earned	3	130,358	50,400	67,947
		43,609	38,000	38,829
Gain on Sale of Property, Plant and Equipment		1,120		
	-	3,648,199	3,093,414	3,205,503
Expenses				
Local Raised Funds	3	63,949	47,500	39,276
Learning Resources		2,092,765	2,140,488	2,014,754
Administration	4 5	176,328	196,900	182,118
Finance Costs		977	-	364
Property	6	918,187	662,384	629,866
Depreciation	7	192,906	165,000	157,005
Loss on Disposal of Property, Plant and Equipment		8,332	######################################	7,017
	-	3,453,444	3,212,272	3,030,400
Net Surplus / (Deficit)		194,755	(118,858)	175,103
Other Comprehensive Revenue and Expenses			ien	
Total Comprehensive Revenue and Expense for the Year	_	194,755	(118,858)	175,103

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

Bairds Mainfreight Primary School Statement of Changes in Net Assets/Equity

For the year ended 31 December 2017

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Balance at 1 January	2,954,015	2,954,015	2,759,412
Total comprehensive revenue and expense for the year Capital Contributions from the Ministry of Education	194,755	(118,858)	175,103
Contribution - Furniture and Equipment Grant	(•1		19,500
Equity at 31 December	3,148,770	2,835,157	2,954,015
Retained Earnings	3,148,770	2,835,157	2,954,015
Equity at 31 December	3,148,770	2,835,157	2,954,015

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

Bairds Mainfreight Primary School Statement of Financial Position

As at 31 December 2017

		2017	2017 Budget	2016
	Notes	Actual	(Unaudited)	Actual
		\$	\$	\$
Current Assets				
Cash and Cash Equivalents	8	115,034	195,701	450,238
Accounts Receivable	9	122,726	128,000	95,664
GST Receivable		10,620	16,000	17,050
Prepayments		3,718	-	::::::::::::::::::::::::::::::::::::::
Inventories	10	13,946	15,000	16,671
Investments	11	1,368,117	908,000	777,315
	-	1,634,161	1,262,701	1,356,938
Current Liabilities				
Accounts Payable	13	134,912	145,000	104,529
Revenue Received in Advance	14	3,040	2,000	1,941
Provision for Cyclical Maintenance	15	94,950	98,238	31,563
Finance Lease Liability - Current Portion	16	6,631	3,926	3,609
	_	239,533	249,164	141,642
Working Capital Surplus/(Deficit)		1,394,628	1,013,537	1,215,296
Non-current Assets				
Property, Plant and Equipment	12	1,767,286	1,828,133	1,803,133
	-	1,767,286	1,828,133	1,803,133
Non-current Liabilities				
Provision for Cyclical Maintenance	15	E 571	4.000	F7 076
Finance Lease Liability	16	5,571	4,000	57,976
rindree ecase classificy	16	7,573	2,513	6,438
		13,144	6,513	64,414
Net Assets	_	3,148,770	2,835,157	2,954,015
Equity	_	2 440 770	2 025 455	
	_	3,148,770	2,835,157	2,954,015

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Bairds Mainfreight Primary School Statement of Cash Flows

For the year ended 31 December 2017

		2017	2017 Budget	2016
	Note	Actual	(Unaudited)	Actual
		\$	\$	\$
Cash flows from Operating Activities				3-27
Government Grants		1,012,983	866,980	966,001
Locally Raised Funds		131,287	58,400	76,773
Goods and Services Tax (net)		6,430	(1,000)	(2,880)
Payments to Employees		(371,889)	(409,710)	(342,922)
Payments to Suppliers		(405,957)	(501,829)	(405,769)
Interest Paid		(977)	-	(364)
Interest Received		40,061	39,000	40,240
Net cash from / (to) the Operating Activities	-	411,938	51,841	331,079
Cash flows from Investing Activities				
Proceeds from Sale of PPE (and Intangibles)		1,120	2.1	
Purchase of PPE (and Intangibles)		(156,613)	(137, 194)	(354,725)
Purchase of Investments		(590,802)	(158,000)	(27,907)
Net cash from / (to) the Investing Activities	-	(746,295)	(295,194)	(382,632)
Cash flows from Financing Activities				
Furniture and Equipment Grant				19,500
Finance Lease Payments		(847)	6,439	(166)
Net cash from / (to) Financing Activities		(847)	6,439	19,334
Net increase/(decrease) in cash and cash equivalents		(335,204)	(236,914)	(32,219)
Cash and cash equivalents at the beginning of the year	8	450,238	432, 615	482,457
Cash and cash equivalents at the end of the year	8	115,034	195,701	450,238

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.

Notes to the Financial Statements

For the year ended 31 December 2017

1. Statement of Accounting Policies

Reporting Entity

Bairds Mainfreight Primary School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2017 to 31 December 2017 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.



Notes to the Financial Statements (cont.)

For the year ended 31 December 2017

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 16.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

Revenue Recognition

Government Grants

The School receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.



Notes to the Financial Statements (cont.)

For the year ended 31 December 2017

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectability) is the difference between the amount due and the present value of the amounts expected to be collected.

Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

Investments

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$500 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.



Notes to the Financial Statements (cont.)

For the year ended 31 December 2017

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Buildings
Furniture and equipment
Information and communication technology
Leased assets held under a Finance Lease
Library resources

10–75 years 10–15 years 3–5 years 4 years 12.5% Diminishing value

Impairment of property, plant, and equipment and intangible assets

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.



Notes to the Financial Statements (cont.)

For the year ended 31 December 2017

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- · the present value of the estimated future cash flows.

Revenue Received in Advance

Revenue received in advance relates to revenue received from staff fund and hall bond where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to the above revenue received in advance, should the School be unable to provide the services to which they relate.

Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable and finance lease liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the Statement of Cash Flows.

Commitments and contingencies are disclosed exclusive of GST.

Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



Notes to the Financial Statements (cont.)

For the year ended 31 December 2017

7	Government Grants
~	dovernment drains

	2017	2017 Budget	2016
	Actual	(Unaudited)	Actual
	\$	\$	\$
Operational grants	907,416	816,820	827,167
Teachers' salaries grants	1,723,580	1,700,000	1,693,492
Use of Land and Buildings grants	732,945	438.034	438,034
Resource teachers learning and behaviour grants	4,892	-	7,899
Other MoE Grants	100,597	50,160	132,135
Other government grants	3,682	=	,
	3,473,112	3,005,014	3,098,727

3 Locally Raised Funds

Local funds raised within the School's community are made up of:			
	2017	2017 Budget	2016
	Actual	(Unaudited)	Actual
Revenue	\$	\$	\$
Donations	50,636	-	3,291
Fundraising	4,036	500	962
Trading	25,285	20,900	21,888
Activities	50,401	29,000	41,806
Expenses	130,358	50,400	67,947
Activities	43,444	28,500	19,060
Trading	19,962	19,000	20,216
Fundraising (costs of raising funds)	543	-	-
	63,949	47,500	39,276
Surplus for the year Locally Raised Funds	66,409	2,900	28,671

4 Learning Resources

Budget		
naudited) \$	Actual \$	
132,140	101,125	
2,900	1,394	
6,138	11,333	
1,935,310	1,871,799	
64,000	29,103	
2,140,488	2,014,754	
	64,000	

2017

2017

2016

Notes to the Financial Statements (cont.)

For the year ended 31 December 2017

5 Administration

	2017	2017 Budget	2016
	Actual	(Unaudited)	Actual
	\$	\$	\$
Audit Fee	5,693	5,900	5,609
Board of Trustees Fees	3,095	5,100	4,125
Board of Trustees Expenses	12,722	15,682	15,954
Communication	4,895	5,250	5,355
Consumables	7,876	9,000	6,923
Postage	443	400	0,525
Other	10,820	13,850	10.168
Employee Benefits - Salaries	117,573	128,900	120,982
Insurance	6.479	6,086	6,186
Service Providers, Contractors and Consultancy	6,732	6,732	6,816
	176,328	196,900	182,118

6 Property

	2017	2017 Budget	2016
	Actual	(Unaudited)	Actual
	\$	\$	\$
Caretaking and Cleaning Consumables	12,651	15,150	13,342
Consultancy and Contract Services	48,884	53,000	47,474
Cyclical Maintenance Provision	10,982	16,000	14,593
Grounds	833	3,000	337
Heat, Light and Water	30,596	31,500	29,440
Repairs and Maintenance	32,359	54,200	38,782
Use of Land and Buildings	732,945	438,034	438,034
Security	3,841	6,000	4,231
Employee Benefits - Salaries	45,096	45,500	43,633
	918,187	662,384	629,866

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7 Depreciation of Property, Plant and Equipment

	2017	2017 Budget	2016
	Actual \$	(Unaudited) \$	Actual \$
Buildings - School	30,321	24,250	30,524
Furniture and Equipment	68,650	46,590	55,587
Information and Communication Technology	85,781	89,470	65,624
Leased Assets	5,056	1,400	1,759
Library Resources	3,098	3,290	3,511
	192,906	165,000	157,005

Notes to the Financial Statements (cont.)

For the year ended 31 December 2017

8 Cash a	nd Cash	Equiva	lents
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	2017	2017 Budget	2016
	Actual \$	(Unaudited) \$	Actual \$
Cash on Hand	300	300	300
Bank Current Account	95,542	5,401	5,890
Bank Call Account	19,192	190,000	188,866
Short-term Bank Deposits	*		255,182
Net cash and cash equivalents and bank overdraft for Cash Flow Statement	115,034	195,701	450,238

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

9 Accounts Receivable

		Budget	
	Actual	(Unaudited)	Actual
	\$	\$	\$
Receivables	-	4,000	-
Interest Receivable	9,057	6,000	5,509
Teacher Salaries Grant Receivable	113,669	118,000	90,155
	122,726	128,000	95,664
Receivables from Exchange Transactions	9,057	10,000	5,509
Receivables from Non-Exchange Transactions	113,669	118,000	90,155
	122,726	128,000	95,664

10 Inventories

	2017	2017 Budget	2016
	Actual \$	(Unaudited) \$	Actual \$
Stationery	1,582	2,000	2,458
School Uniforms	12,364	13,000	14,213
	13,946	15,000	16,671

11 Investments

The School's investment activities are classified as follows:

Actual \$	(Unaudited) \$	Actual \$
1,368,117	908,000	777,315
1,368,117	908,000	777,315
	\$ 1,368,117	\$ \$ 1,368,117 908,000

The carrying value of long term deposits longer than 12 months approximates their fair value at 31 December 2017.



Notes to the Financial Statements (cont.)

For the year ended 31 December 2017

12 Property, Plant and Equipment

	Opening					
	Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2017	\$	\$	\$	\$	\$	\$
Buildings	1,045,110	<u> 2</u>	(4,790)		(30,321)	1,009,999
Furniture and equipment	595,137	16,396	-	920	(68,650)	542,883
Information and communication technology	128,657	136,638	7/23		(85,781)	179,514
Leased assets	9,654	8,608	(1 .	-	(5.056)	13,206
Library resources	24,575	3,749	(3,542)	-	(3,098)	21,684
Balance at 31 December 2017	1,803,133	165,391	(8,332)	740	(192,906)	1,767,286

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2017	\$	\$	Ś
Buildings	1,195,873	(185,874)	1,009,999
Furniture and equipment	1,202,946	(661,630)	541,316
Information and communication technology	657,346	(476,265)	181,081
Leased assets	20,021	(6,815)	,
Library resources	44,756	(23,072)	21,684
Balance at 31 December 2017	3,120,942	(1,353,656)	1,767,286

The net carrying value of equipment held under a finance lease is \$13,206 (2016: \$9,654).

2016	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment	Depreciation \$	Total (NBV)
Buildings	1,075,634	-	-	-	(30,524)	1,045,110
Furniture and equipment	340,095	310,629	-		(55,587)	595,137
Information and communication technology	154,625	39,656	-	-	(65,624)	128,657
Leased assets		11,413		*	(1,759)	9,654
Library resources	30,339	4,764	(7,017)	-	(3,511)	24,575
Balance at 31 December 2016	1,600,693	366,462	(7,017)	-	(157,005)	1,803,133

2016	Cost or Valuation S	Accumulated Depreciation	Net Book Value
Buildings	1,203,998	(158.888)	1,045,110
Furniture and equipment	1,194,006	(598,869)	595,137
Information and communication technology	529,722	(401,065)	128,657
Leased assets	11,413	(1,759)	9,654
Library resources	47,912	(23,337)	24,575
Balance at 31 December 2016	2,987,051	(1,183,918)	1,803,133

Notes to the Financial Statements (cont.)

For the year ended 31 December 2017

13	Account	s Payable
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	2017	2017 Budget	2016
	Actual	(Unaudited)	Actual
6 X XY	\$	\$	\$
Operating creditors	17,196	27,000	14,597
Accruals	4,270	· ·	-
Employee Entitlements - salaries	113,446	118,000	89,932
	134,912	145,000	104,529
Payables for Exchange Transactions	134,912	145,000	104,529
	134,912	145,000	104,529
The carrying value of payables approximates their fair value.			

14 Revenue Received in Advance

	2017	Budget	2016
There is not to the second of	Actual \$	(Unaudited) \$	Actual \$
Other	3,040	2,000	1,941
	3,040	2,000	1,941

15 Provision for Cyclical Maintenance

	2017	2017 Budget	2016
	Actual	(Unaudited)	Actual
	\$	\$	\$
Provision at the Start of the Year	89,539	89,539	74,946
Increase to the Provision During the Year	10,982	16,000	14,593
Use of the Provision During the Year		(3,301)	
Provision at the End of the Year	100,521	102,238	89,539
Cyclical Maintenance - Current	94,950	98,238	31,563
Cyclical Maintenance - Term	5,571	4,000	57,976
	100,521	102,238	89,539

16 Finance Lease Liability

The school has entered into two finance lease agreements for TELA Laptop leases. Minimum lease payments payable (includes interest portion):

	2017	Budget	2016
	Actual	(Unaudited)	Actual
\$6.500.00 July 1.000.00 Aug. 1.000	\$	\$	\$
No Later than One Year	7,631	3,926	4,350
Later than One Year and no Later than Five Years	8,104	2,513	6,970
	15,735	6,439	11,320

2017

Notes to the Financial Statements (cont.)

For the year ended 31 December 2017

17 Funds Held for Capital Works Projects

During the year the school received and applied funding from the Ministry of Education for the following capital works projects:

	2017	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Library Beam & Ducting	Completed		22,500	22,500	-	-
Totals		•	22,500	22,500		
	2016	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M) \$	Closing Balances \$
Nil Projects						
otals			a a	-	-	-

18 Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

Notes to the Financial Statements (cont.)

For the year ended 31 December 2017

19 Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2017 Actual \$	2016 Actual \$
Board Members		
Remuneration	3,095	4,125
Full-time equivalent members	0.06	0.11
Leadership Team		
Remuneration	447,498	440,903
Full-time equivalent members	4.00	4.00
Total key management personnel remuneration	450,593	445,028
Total full-time equivalent personnel	4.06	4.11

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2017	2010
	Actual	Actual
Salaries and Other Short-term Employee Benefits:	\$000	\$000
Salary and Other Payments	140-150	140-150
Benefits and Other Emoluments	0-5	0-5
Termination Repetits		

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration	2017	2016
\$000	FTE Number	FTE Number
110-120	1	2
100-110	1	2
	2.00	2.00

2017

2016

The disclosure for 'Other Employees' does not include remuneration of the Principal.

20 Compensation and Other Benefits Upon Leaving

There were no compensation or other benefits paid or payable to persons upon leaving.

21 Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2017.

(Contingent liabilities and assets as at 31 December 2016: nil)

Notes to the Financial Statements (cont.)

For the year ended 31 December 2017

22 Commitments

(a) Capital Commitments

The Board considers there to be no contractual commitments at the above date other than those disclosed in the preceding financial statements and detailed below.

(Capital commitments as at 31 December 2016: nil)

(b) Operating Commitments

As at 31 December 2017 the Board has entered into the following contracts:

(a) operating leases for TELA Laptops

No later than One Year	
Later than One Year and No Later than Five Ye	ears

2017	2016
Actual	Actual
\$	\$
787	5,318
•	1,644
787	6,962

2017

23 Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but "attempts" to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

24 Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

	2017	2017 Budget	2016
	Actual	(Unaudited)	Actual
Loans and Receivables	\$	\$	\$
Cash and Cash Equivalents	115,034	195,701	450,238
Receivables	122,726	128,000	95,664
Investments - Term Deposits	1,368,117	908,000	777,315
Total Loans and Receivables	1,605,877	1,231,701	1,323,217
Financial liabilities measured at amortised cost			
Payables	134,912	145,000	104,529
Finance Leases	14,204	6,439	10,047
Total Financial Liabilities Measured at Amortised Cost	149,116	151,439	114,576

25 Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

26 Prior Year Comparatives

Comparative figures included in the financial statements relate to the financial year ended 31 December 2016. Where necessary these figures have been reclassified on a basis consistent with current disclosure for the year ended 31 December 2017.





INDEPENDENT AUDITOR'S REPORT TO THE READERS OF BAIRDS MAINFREIGHT PRIMARY SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

The Auditor-General is the auditor of Bairds Mainfreight Primary School (the School). The Auditor-General has appointed me, Blair Stanley, using the staff and resources of BDO Auckland, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 18, that comprise the statement of financial position as at 31 December 2017, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2017; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime.

Our audit was completed on 30 May 2018. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board of Trustees for the financial statements

The Board of Trustees is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Trustees is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board of Trustees is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board of Trustees' responsibilities arise from the Education Act 1989.



Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Trustees.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Trustees and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.



We communicate with the Board of Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arises from the Public Audit Act 2001.

Other information

The Board of Trustees is responsible for the other information. The other information comprises the Board of Trustees listing, Kiwisports Funding Report and Analysis of Variance, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.

Blair Stanley BDO Auckland

On behalf of the Auditor-General

Auckland, New Zealand

PARTOS MANGRACHET FRAMERIC SCHOOL BORED OF TRUSTEES CONTACT DEPARTS

NAME	PHONE & EMAIL	BOARD ROLE	OCCUPATION	Trustee Since	TERM EXPIRES
Martin Kaipo (Chair men)	Hm: 09 2741497 Mobile: 021- 0479679 kaipofamily@hotmail.co.nz	Parent Trustee: Elected 2016	Early Childhood Teacher	2010	2019
Natasha Smith	Hm: 2620526 Mobile: 021 1686630 Email: find.tash@gmail.com	Parent Trustee: Elected 2016		2016	2019
Ani Tangimataiti	Hm: 2729982 Mobile: 022 4147989 Email: aningatai29@gmail.com	Parent Trustee: Elected 2016 (Co-opt 2015)		2015	2019
Merry (Mele) Faumuina	Hm: 2748486 Mobile: 021 1113087 Email: merfau@hotmail.com	Parent Trustee: Elected 2013 Elected 2016		2013	2019
Teariki Ngaau	Hm: 2677001 Mobile: Email:teariki.ngaau@police.govt.nz	Parent Trustee: Elected 2016 (Co-opt 2015)	Police Officer	2015	2019
Michelle Peters	Mobile:027 4749567 michellepeters@bmps.school.nz	Staff Rep Elected 2013 Elected 2016	Teacher	2013	2019
Alan Lyth	Mobile:021 544961 alanlyth@bmps.school.nz	Principal	Principal	2009	N/A

FUN PLACE TO LEARN A FUN PLACE TO BEI "ANYTHING IS POSSIBLE".



Analysis of variance 2017 Bairds Mainfreight Primary School 1218

Canas Mannicignal John 1210	01710011		
Focus 2: Reading			
Strategic Aim: To raise the levels of achievement of targeted children in reading by accelerating the progress of these children	evement of targeted children in read	ling by accelerating the progres	s of these children
Annual Aim: 50% of the target group who are performing just below the standard will make more than one year's progress and reach the	are performing just below the stan	dard will make more than one v	ear's progress and reach the
expected level of reading performance			
Baseline data: Data collected in November 2016 and at the start of 2017 showed that there is a group of children in every class who were	er 2016 and at the start of 2017 show	wed that there is a group of child	Iren in every class who were
performing just below the Reading expectations. (Alternate target children are those performing at expectation but at risk of falling below that level).	tations. (Alternate target children a	re those performing at expectati	on but at risk of falling below
Target: 50% of the target group in each room will make more than one year's progress in 2017 relative to expectations	oom will make more than one year's	progress in 2017 relative to ext	pectations
Actions (what did we do?)	Outcomes (what happened?)	Reasons for the variance	Evaluation (where to next?)
Each teacher selected and targeted two	76.9% of children in the target	(why did it happen?)	Due to the fact that the
children in their class for this	group made accelerated	The programmed teaching of	programme modifications
intervention.	progress and managed to	targeted children worked	resources etc all contributed to
Teachers developed and taught	achieve or exceed their	well in reading across the	satisfactory results we will
specifically focused programmes to	expected levels.	school.	continue a similar programme
address the needs of the target children	The additional in class		in 2018.
in their classes.	programmes helped focus the	The experience of the RR	
Additional resources were purchased	target children on their learning.	teacher and her training	The RR trained teacher will
and these were selected with the target	More than 75% of the children in	meant that having her	continue to teach small groups
children in mind. Graphic novels and	the small groups taught by the	teaching these children on a	of target children throughout
magazines were two of the text types	RR teacher made accelerated	daily basis enabled	2018.
purchased.	progress and completed their	accelerated progress to be	A CANADA AND A CAN
One of our Reading Recovery teachers	learning sessons with her at the	made.	
worked with two groups, at a time, of	average level for the children in		
target children, in small groups (4's), to	their class.		148.400

accelerate the reading progress of those children.

Planning for next year: In 2018 we will continue the targeting of children within reading programmes across the school. We will also budget for Sonya (Reading Recovery trained teacher), to work with two target groups, at a time, for the full year.

Analysis of variance 2017

Bairds Mainfreight Primary School 1218

Focus: Maths

Strategic Aim: To raise the levels of achievement of a target group of children in each class in Mathematics

Annual Aim: At least 50% of the target children who are performing below expectations will make more than one year's progress during 2017 and thus meet expectation.

performing below expectations in Mathematics. (Alternate target children are those performing at expectation but at risk of falling below that Baseline data: Data collected in November 2016 and at the start of 2017 showed that there is a group of children in every class who are level). Target: 50% of this group of targeted children will make accelerated progress in 2017 and improve to such an extent that they will achieve their expected level.

Actions (what did we do?)
Each teacher selected and targeted two children in their class for specific intervention.
There was very deliberate teaching in the middle and senior syndicates that focused on fixing the gaps in the Mathematics learning and what was required to reach expectation.

The quality of the teaching, teacher knowledge and teacher confidence Reasons for the variance (why did This meant that the results for the pedagogy used by those teachers. varies slightly across the school. amazing and the other teachers most confident teachers were were encouraged to adopt the it happen?) the end of the year. Additionally evel meaning that a total of 85% achieved the expected level at met or exceeded expectations 35% exceeded their expected Outcomes (what happened?) when the end of year OTJ"s Of the target children 50% were reviewed.

Evaluation (where to next?)
In 2017 there was an attempt to
build more formally on the
modelling of the best of our
teachers.

This will be done in a more
deliberate manner in 2018 with
structured PLD in all
syndicates.

One very positive spinoff from	the more deliberate teaching was that >90% of the children in	two of the senior classes finished the year having met or	exceeded Mathematics	expectations.	

will be done formally and at the same time the % of time spent on each aspect of maths will be reviewed and adjusted to help fill in the gaps in Planning for next year: In 2018 we will continue to use peer sharing to develop our teachers' knowledge and pedagogical skills in Maths. This children's learning that are identified through the assessment process.

Analysis of variance 2016 Bairds Mainfreight Primary School 1218

۵	, the control of	2	Transit Transit	4			
	Property	5	Short Report	S	Community engagement	S	Short Report
•	Follow up on the Admin block	•	The Admin block project is no	•	More Parents in the school		Anecdotally there were more
	recladding project		further ahead at the end of 2017				parents in the school sharing in
•	Rm 1&2 buildings surveyed and	•	Rm 1 & 2 survey has been				their children's learning
	upgrading work planned		completed and upgrade plans	•	Improved communication and	•	The principal's Hui and Whanau
			drawn. Now awaiting MoE		consultation with the parents and		time gave the parents additional
			funding approval		Whanau		opportunities to be in the school
•	Project manager appointed		The BMPS 10YPP has been	•	If possible we should run courses		and to participate
			approved by the MOE and a		that the parents request.	•	Culture tutors spent many hours
•	PM completes 10YPP review		project manager has been	•	Continue the Reading together		training the children
	and submits it to MoE	-	appointed to complete the items		programme		

There were no requests for courses The new website has been started but is still in need of further development before going live.	Short Report	The writing PLD with Louise D was expanded. We also continued our writing based Leadership and Assessment PLD course Both of the above had an impact on our writing levels In School maths PD was very effective and will be continued, formalised and expanded in 2018
If requested Run Incredible Years Parents course at a suitable time New Website to be developed.	PLD	Writing PLD with Louise Dempsey Planned T 1 - 2 Implemented T 2 - 3 In school maths PD
in the 5YA. Reroofing of block 2 scheduled for Christmas holiday break The school is still working with Tom Anderson at the MOE on these rooms. Draft plans for these two permanent modular rooms have been drawn.	Short Report	 We attempted to do this in 2017 During 2017 we had to employ two additional teachers due to roll growth. We managed this through a shared class role and reemploying an experienced ex BMPS teacher. For 2017 we had one BT joining our junior team and one joining our senior team. We also employed a teacher to replace a teacher who moved to Masterton. All new staff were teachers with prior experience at BMPS and they all fitted in well.
 Two roll growth permanent classrooms designed and in place to replace Rm's 22 & 23 	Personnel	Employ only the best staff available Continue to develop the capability of our staff with high quality PD Review induction process If positions become vacant advertise as early as possible and take as much time as required to work through the appointment process



Bairds Mainfreight Primary School DWARD AVE, OTARA, MANUKAU CITY. PHONE/FAX (09)274827

EDWARD AVE, OTARA, MANUKAU CITY. PHONE/FAX (09)2748271
PRINCIPAL: Alan Lyth



2017

In partnership with our community, we aspire to have a fun, creative and safe environment where our learning and our cultures are celebrated.

We are a place where the very best learning opportunities are provided, to encourage our children to reach their full potential and succeed in an ever changing world.

KiwiSport

The aims of KiwiSport funding are:

- To increase the number of school-aged children participating in organised sport.
- Increase the availability and accessibility of sport opportunities for all school-aged children.
- Support children in developing skills that will enable them to participate effectively in sport.

It has been another great year for sport at BMPS. Our goals for 2017 were:

- to provide sports opportunities for all of our children from Y1-Y6, with a focus on our Y1-4 group
- to increase the amount of children taking part in sport
- to introduce new sports to our children
- to sustain the our involvement in club sports by: ensuring that the cricket team which is part of Papatoetoe Cricket Club, continues for the 2017/2018 season

ensuring that the hockey team which is part of Southern Districts Hockey Club, continues for the 2017 season.

0 to develop staff skills in sport, so that they can coach

more sport in our school.

to enter all inter-school competitions, to give our @ children the experience of training as a team, and learning new skills and for the experience of winning and losing

@ to enter all invitational sports competitions, to give our children the experience of training as a team, and learning new skills and for the experience of winning and losing

buy new sports uniforms, so that our children can

represent our school with pride

What Did We Do to Achieve These Goals?

Teachers from BMPS, sports organisations with KiwiSport funding, Southern Districts Hockey, Papatoetoe Cricket and Counties Manukau Sport ensured that there was an assortment of sport for our children during school, at lunchtime and most days after school. This included sports such as football, league and hockey. KiwiSport funding was used to pay for some of the coaches that we used for these sports.

We continued the support for year 1 and 2 in class sport sessions-to develop both the children's and the teacher's skills. This year they had CM Sport teach a variety of skills-ball handling, athletics and co-operative games.

KiwiSport funding has been used to pay for coaches in our community who worked alongside our teachers, coaching children for after school sport competitions, and inter school competitions. These sports include rugby league, rugby, basketball, cricket and hockey.

For the past six years we have been working closely with Papatoetoe Cricket Club to promote club sport in our community, and to get parents involved in their children's sport. We used KiwiSport funding to pay for coaches from Papatoetoe Cricket Club, who delivered cricket skills to every class in our school. A portion of funding was also used to support children who joined Papatoetoe Cricket Club, forming a BMPS club team-the money was used to buy gear for the children to use.

Funding was used to pay the subs for our Saturday hockey team and also to buy Southern Districts uniforms-making the children feel that they actually really belong to the club.

What Are the Outcomes?

A BMPS/Papatoetoe cricket Club has continued for the 2016/2017 and 2017/2018 seasons.

A BMPS/Southern Districts mixed hockey team played Saturday sport for the 2017 season. This was a great achievement, as we no longer have Salome (previous coach) working at our school. Thankfully, we had Coach Rochelle who helped us achieve 2nd place in the division this year.

All children (over 400 by the end of the year) were involved in learning new sports skills-each child participated in at least one sport every term

For the third year in a row we won the inter-school zone overall award.

We have included a number of year 4s in our training squads for competitions-particularly league, softball and rugby.

We have continued the trend of having more girls in organised sport.

We have had children who would not usually take part in sport getting involved. This was particularly true of the Saturday hockey team and the competition softball team

We had a very successful PALs programme (run by senior children) for our junior tamariki. The junior children enjoyed having structured games during break time and the senior children developed many important skills when teaching the younger tamariki.

Our children are doing extremely well in competitive sport, due to the high amount of sport/skill/training happening at school.

We had more teachers involved in training teams.

BMPS: 2017 Otara Zone Champions!

